

MAKKAH FOUNDATION SOCIETY
Report of the Secretary General – January 2016 to December 2016 - For the
Annual General Meeting to be Held on December 31, 2016 in Islamabad Medical Dental
College, Bhara Kahu, Islamabad

1. The last meeting of the General Body of the Society was held on December 21, 2015. During the last meeting of the General Body, a number of decisions pertaining to the academic, financial and administrative matters relating to the society and the school projects were taken.

Students' Strength

2. Presently the total strength of the students is **15126**. The campus wise distribution is as under:

	TS	KKS	JT	KJ
a. Preschool (Nursery, Prep & I)	1216	792	778	1361
b. Junior School (II - V)	1599	1016	1083	1698
c. Girls High School (VI - X)	1236	374	659	413
d. Boys High School (VI - X)	1228	544	685	444
	<u>5279</u>	<u>2726</u>	<u>3205</u>	<u>3916</u>

Teachers' Strength

3. At present we have a total of **951** teachers:

	TS	KKS	JT	KJ
a. Preschool (Nursery, Prep & I)	70	43	44	72
b. Junior School (II-V)	105	69	79	92
c. Girls High School (VI-X)	72	29	37	42
d. Boys High School (VI-X)	79	41	49	28
	<u>326</u>	<u>182</u>	<u>209</u>	<u>234</u>

Secondary School Examination Results - 2016

4. By the Benevolence of 'Allah' the School has maintained its good reputation and upheld the tradition by showing excellent results in the Lahore Board this year as well. A total of **107,536** Girls and **107,175** Boys appeared in this Examination held by the Board of Intermediate

and Secondary Examination, Lahore. Nine students, from our School, were placed among top ten positions in the Board. The names of those students are:

Girls (Science Group)

<u>Position</u>	<u>Marks (out of 1100)</u>	<u>Name</u>	<u>Campus</u>
1st	1083	Semil Saleem	JT
5th	1077	Farwa Bint-e-Sultan	JT
6th	1076	Muryam Shahid	JT
7th	1074	Tehniat Fatima	TS
8th	1073	Aimal Waqar	JT
9th	1072	Khadija Shafique	TS

Boys (Science Group)

<u>Position</u>	<u>Marks (out of 1100)</u>	<u>Name</u>	<u>Campus</u>
5th	1081	Muhammad Muaz Mushtaq	JT
7th	1079	Abdul Moeed	TS
8th	1078	Muhammad Sibtain	JT

5. Besides achieving place among top ten positions, **260** students (**38%**) have secured 1000 or more marks out of a total of 1100. The detail is as under:-

<u>TS Campus</u>		<u>JT Campus</u>		<u>KKS Campus</u>	
Boys	Girls	Boys	Girls	Boys	Girls
62	71	36	49	17	25

6. It is also a matter of great satisfaction that The Punjab School has maintained a consistent track record of academic achievements in the wake of very tough competition among already established institutions. With the grace of Almighty Allah we have proven our excellence, this year as well.

TRAININGS / WORKSHOPS

7. Professional Development plays a very significant role in developing a comprehensive, sustained and intensive approach to improving teachers' effectiveness in raising students' achievement. It is comprised of professional learning that is aligned with continuous cycle of improvement supported by workshops. It also provides job embedded coaching or other forms of assistance to support the transfer of new knowledge. In The Punjab School In-service Training Workshops are arranged throughout the year. These workshops are conducted not only by the professional trainers of different reputed institutions but also by the teachers of The Punjab

School. Invitations of different workshops are also addressed keeping in view their magnitude and significance. The detail is s under:

8. **New Inductees Training Programme**

a. **29th March 2016**

Topics

(1) Teaching Methods

b. **30th March 2016**

Topics

- (1) Classroom Management
- (2) Parents' / Teachers' Meeting
- (3) Soft Skills
- (4) Assessment
- (5) Words of Advice

c. **31th March 2016**

Topics

- (1) School Documentary
- (2) National Anthem
- (3) Orientation of the Day
- (4) Rules and Regulations
- (5) Job Description of a Teacher
- (6) School Routines
 - Daily
 - Weekly
 - Monthly
 - Term Wise
 - Yearly
 - School Curriculum / Syllabi
 - Record Keeping
- (7) Instructions Regarding Classwork / Homework
- (8) Instructions for Notebooks Checking and Rechecking
- (9) Examination System and Assessment
- (10) Lesson Planning

9. **Monthly Workshops**

Topics

a. **23rd January 2016**

- (1) Storytelling for Early Years and Primary
- (2) اعلي اخلاق اسوہ حسنہ ﷺ کی روشنی میں
- (3) Ascending & Descending Order
- (4) Simple Machines
- (5) How to improve Vocabulary
- (6) گرامر اور اس کا درست استعمال
- (7) Money
- (8) Changing States of Matter
- (9) Teaching S.St through Maps
- (10) تجويد کی اہمیت Quran& Islamial
- (11) مذمت دنیا
- (12) Basic Computer Training (MS Office)
- (13) Responsibility and its Importance

- (14) Teamwork and its Importance
- (15) طلبا كى اخلاقى تربيت ميں اساتذہ كا كردار
- (16) Awareness About E-Learning
- (17) حقوق والدين
- (17) Aspect to Consider while Decorating Softboard
- (19) Differentiated Instructions: Lesson Planning Catering to Individual Needs of Learners
- (20) طريقہ كا ﷺ نبوى كا بچنے سے اخلاق رزائل
- (21) Urdu Reading Test
- (22) Learning Disabilities in School Children and their Management Techniques
- (23) English Reading Test
- (24) Teaching Methodology and their Effective Use
- (25) Vocabulary
- (26) Making Inference
- (27) Urdu Writing
- (28) Number Rod
- (29) حب نبى ﷺ اور اس كے تقاضے
- (30) Money: Changing Rupees and Paisas
- (31) Inferring: An important Reading Skills & Use of Since and for
- (32) سمي و بصري معاونات كى اهميت اور افاديت
- (33) Decimals
- (34) Environment
- (35) Longitudes and Latitudes
- (36) علم التجويد كى ضرورت اور افاديت
- (37) Adverbs
- (38) English Writing Workshop
- (39) Lesson Planning Workshop
- (40) ترجمہ سورة البقرہ آيات 53 تا 40 (دو ركوع)
- (41) Matrices
- (42) Magnetic Induction
- (43) Identification and classification of “Wetlands of Pakistan” (Through Interactive Board)
- (44) Reading Comprehension Poem – Stopping by Woods on a Snowy Evening
- (45) مركب/كلام كى اقسام
- (46) Teaching Methodology
- (47) Mistakes of (Words) Appropriacy
- (48) Venn Diagram to show Different Operations on Sets
- (49) قرآن كا ترجمہ پڑھانے كا انداز
- (50) 1971 كے بعد پاكستان ميں آئينى ارتقاء
- (51) Application / Uses of Science in our Daily Life
- (52) Vernier Callipers & Screw Gauges (Working & Uses)
- (53) Difference between Compounds and Mixture
- (54) Mitosis / Cell Division
- (55) Advantages and Disadvantages of Internet
- (56) Making Notebooks Checking Easy
- (57) Activities Related to Maths
- (58) Model Lesson on Place Value Beyond Hundred
- (59) Model Lesson on Comprehension Skills
- (60) Model Lesson on Factors & Multiples
- (61) Model Lesson on Digestive System

- (62) Model Lesson on Function
- (63) Model Lesson on حسن معاشرت
- (64) Model Lesson on Longitudes & Latitudes
- (65) Use of Interactive Board
- (66) Model Lesson on مضمون نگاری
- (67) Model Lecture on “Use of Biotechnology”
- (68) Model Lecture on “Quadratic Equation
- (69) Model Lecture on “Types of Errors in Program ”
- (70) Model Lecture on "عاجزی"
- (71) Model Lecture on "تدریس غزل"
- (72) Model Lecture on "تدریس غزل"
- (73) Model Lecture on "قرارداد مقاصد"
- (74) Teaching Effective Reading Strategies to ESL Learners
- (75) Lesson Planning
- (76) General Discussion
- (77) Art of Teaching
- (78) Teaching Skills
- (79) Main Introduction and overall concept
- (80) Role of Teacher in Maintaining Discipline
- (81) Techniques and Special Tips for Improvement of Weak Students
- (82) English & Urdu Writing Practice
- (83) Teaching Techniques of New Primary Mathematics
- (84) Lesson Planning اسلامیات کو کیسے دلچسپ انداز میں پڑھایا جائے
- (85) Different Methodologies of Teaching Science
- (86) Model Lesson on Skills of Teaching Urdu
- (87) اطاعت امیر کی اہمیت
- (88) Model Lesson on Tajweed

b. **27th February 2016**

- (1) “Differentiated Instructions: Lesson Planning Catering to Individual Needs of Learners”
- (2) اسلام کے بنیادی ارکان اور ہمارے اعمال
- (3) Addition (Converting Ones)
- (4) Light & Shadow
- (5) English Teaching of Active and Passive Voice
- (6) تدریس اردو میں اعراب کا درست استعمال اور اہمیت
- (7) How to teach Unitary Method
- (8) Electricity
- (9) Characteristics of Climate Zone
- (10) Quran& Islamial How to improve the Makharij of students
- (11) حب رسول کے تقاضے
- (12) How to deal with the growing age issues of girls
- (13) How To Handle Psychological Problems of Students
- (14) Basic Computer Skills (MS Office)
- (15) جدید تدریس میں ملٹی میڈیا کا استعمال
- (16) Communication Skills
- (17) تجوید
- (17) Fluency and Accuracy in Language Use
- (19) Model Lesson on Venn diagram
- (20) تدریس نثر طریقہ
- (21) Model Lesson on Coulomb’s Law

- (22) Model Lesson on دو قومی نظریہ
- (23) Model Lesson on ایفائے عہد
- (24) Model Lesson on Control Transfer
- (25) Introduction of Teaching Methods & How to Use them Effectively
- (26) Importance of Cooperation Among Colleagues
- (27) Basic Introduction of Teaching Methods
- (28) Behavioural Counselling
- (29) Use of Multimedia in Teaching
- (30) How to Improve Notebooks Checking
- (31) Classroom Environment and its Impact on Teaching and Learning
- (32) Use to Waste Material
- (33) اردو لکھائی

c. **19th November 2016**

- (1) Group discussion on the preparation of lesson on Smart Board
- (2) Workshop of Smart Board
- (3) Class wise discussion on Teachers' Reading Manual "Importance of Time"
- (4) Coordinator's workshops with teachers concerned to provide guide lines to construct the Question Papers for Mock IX & X and Annual Examination Class V - VIII.

d. **26th November 2016**

- (1) Discussion on Teachers Reading Manual "Importance of Time"
- (2) Activity of Teachers Reading Manual "Importance of Time"
- (3) Group discussion on the preparation of lesson on Smart Board (Group A)
- (4) Lesson Planning
- (5) Group discussion on the preparation of lesson on Smart Board (Group B)
- (6) Teaching Effective Reading Strategies
- (7) Moral lecture ترجمہ القرآن آیت نمبر ۷۵ تا ۸۶
- (8) Interactive Board Practice in Groups
- (9) Motivating at Risk Students
- (10) وقت کی قدر و قیمت
- (11) Reading till Pg.# 7 & do activity on Pg. No. 5 & 7 of Teachers Reading Manual "Importance of Time"
- (12) Importance of Time

e. **17th December 2016**

- (1) Presentation of Lessons on Smart Board
- (2) Workshop of "Reading Skills, Making Deductions"
- (3) وقت کی قدر و قیمت
- (4) Model Lesson on Square Root
- (5) Model Lesson on Reflection of Light
- (6) Model Lesson on Cartography
- (7) Model Lesson on Effective classroom Instructio
- (8) Model Lesson on حرف تحجی کی اشکال
- (9) Model Lesson on موضوعاتی مطالعہ کی اسباق پڑھانے کا مؤثر طریقہ عائلی زندگی
- (10) Orientation on Child Psychology
- (11) "Motivating at Risk Students"

10. **August Inservice Workshop**

a. **03rd August 2016**

Topics

- (1) How to Recite the Holy Quran Correctly

- (2) طلبہ کے اخلاقی مسائل اور اصلاح کا طریقہ
- (3) Use of Interactive Board

b. **06th August 2016**

Topics

- (1) Positive Attitude

c. **08th August 2016**

Topics

- (1) Paper Presentation
- (2) Basic Concepts of Algebraic Manipulation
- (3) Covalent Bond
- (4) Disadvantages or Effects of Physical Punishment
- (5) Mental Mathematics
- (6) EPL Activities (2nd Term)
- (7) Vocabulary and Mental Model Development for Early Childhood Education
- (8) مقصدِ حیات
- (9) Role of Science in Environment Improvement
- (10) کمرا جماعت اور نظم نسق
- (11) Modern Techniques in Geography
- (12) Function
- (13) Advantage and Disadvantages of Social Media
- (14) Mosaic
- (15) How to Improve Spoken Skills
- (16) Teaching Maths through Interactive Board
- (17) Phonics (English & Urdu)
- (18) حسد کی بُرائی اور اُس کے نقصانات
- (19) How to Teach Rhymes with Actions
- (20) English Handwriting
- (21) Urdu Handwriting ۱
- (22) Science Environment
- (23) Smart Board Training (Part 1)
- (24) How to Write Urdu on Single Line
- (25) Teaching Effective Reading Strategies to ESL Learners
- (26) Application of Bio Technology
- (27) Smart Board Training
- (28) طلبہ کی اخلاقی تربیت میں اساتذہ کا کردار
- (29) How to Use Smart Board for Teaching?
- (30) ٹیم ورک اور اس کی اہمیت
- (31) The Power of Encouragement
- (32) Avoid Miscommunication at Work Place
- (33) How to use Smart Board for Teaching? **1st session**
- (34) معلم اور رزق حلال
- (35) English Teaching MFP Through Guided Discovery
- (36) Maths Ratio
- (37) Science Environment
- (38) رموز اوقاف Quran/Islamiat
- (39) Smart Board Training (Part I)
- (40) تدریس گرامر Urdu
- (41) Maths Measuring & Comparing Volumes
- (42) Magic of Positive Perceptions in Teaching
- (43) قرآن کے حقوق

- (44) Guidance and Counselling
- (45) How to Teach Rhymes with Actions
- (46) Let Children Speak
- (47) The Art of 3 Period Lesson
- (48) ترجمہ سورۃ البقرۃ 82-63
- (49) Application of Bio Technology
- (50) Effective Teaching of Basic Algebra
- (51) Rocks & Minerals
- (52) Teaching Effective Reading Strategies To ESL Learners
- (53) اردو طریقہ تحریر میں تبدیلیاں
- (54) منصوبات اور ان کا استعمال
- (55) Smart Board Use
- (56) Online Data Entry

d. **09th August 2016**

Topics

- (1) Hurdles in Pedagogy and their Solutions
- (2) Interactive Board Training
- (3) Spelling Learning Strategies
- (4) املا کی بہتری بذریعہ صوتی / حروف اور اعراب
- (5) Modern Teaching Techniques in Sciences
- (6) Teaching of Social Studies- Traditional Verses Latest Techniques
- (7) مدات کی ادائیگی اور مخارج
- (8) Use of A.V Aids in Teaching
- (9) Model Lesson on Web Browsing
- (10) Basic Computer Skills
- (11) Energize your Profession
- (12) Syllabus Oriented
- (13) Creating Positive Classroom Environment
- (14) Teaching at General Level through Interactive Board
- (15) Formatting in Computer
- (16) Phonics (English & Urdu)
- (17) Urdu Creative Writing
- (18) English Creative Writing
- (19) Art and Craft through Interactive Board
- (20) Aggression in Children- Reasons and Remedies
- (21) Students Centered Classroom and Role of a Teacher
- (22) غیبت اور اُس کے نقصانات
- (23) قرآن ہی ہمارے تمام مسائل کا حل ہے۔
- (24) نفسیاتی طریقہ تدریس
- (25) How to Use Smart Board for Teaching? (Practice of first day session)
- (26) Balanced Diet
- (27) Using Tenses for Verbal & Written Communication
- (28) Help Students with Strong Emotions Without Loosing Your Cool.
- (29) The Power of Encouragement
- (30) How to Use Smart Board for Teaching? **2nd session**
- (31) احکام سورۃ النور
- (32) Mental Mathematics
- (33) ن ساکن کے قواعد Quran/Islamiat
- (34) Smart Board Training (Part II)
- (35) English Writing Workshop (Part I)

- (36) Smart Board Training (Part II)
- (37) Smart Board Training (Part II)
- (38) Urdu Writing Workshop (Part I)
- (39) Teaching Maths Through Interactive Board
- (40) Teaching Science Through Interactive Board
- (41) Photo Memory and Language Acquisition
- (42) Integration of Four Skills
- (43) Code Switching Method
- (44) وقت کی قدر و قیمت
- (45) زبان کی حفاظت
- (46) Magnet & Magnetism
- (47) Perimeter & Area
- (48) Power Resources
- (49) Creative Writing with the Help of Mind Map

e. **10th August 2016**

Topics

- (1) How to Develop Sense of Responsibility in Students.
- (2) Using Tenses for Verbal & Written Communication
- (3) Syllabus Oriented
- (4) Class Management: How to Motivate Students and Manage their Behaviour (Problematic Students)
- (5) Correction of Common (Classroom) Errors and Role of Communication Skills
- (6) Interactive Board Training
- (7) Web Browsing
- (8) Interactive Board Training
- (9) Syllabus Oriented
- (10) کثرت کلام کی ہوس اور فضول گوئی کا بیان
- (11) Teaching Science Through Interactive Board
- (12) Use of Montessori Material
- (13) Use of Interactive Board
- (14) Story Telling
- (15) Learning Styles and Multiple Intelligences
- (16) How to Develop Interest in Students Regarding Reading
- (17) نئی نسل کی تربیت قرآن کی روشنی میں
- (18) Modern Techniques of Teaching
- (19) Essential Pedagogy Skills.
- (20) Syllabus Oriented
- (21) طلباء میں بڑھتی ہوئی غیر اخلاقی سرگرمیاں اور ان کا سدباب
- (22) زکوٰۃ کا تعارف Quran/Islamiat
- (23) Smart Board Training (Part III)
- (24) English Writing Workshop (Part II)
- (25) Smart Board Training (Part III)
- (26) Urdu Writing Workshop (Part II)
- (27) Teaching English Through Interactive Board
- (28) Typing Practice
- (29) Syllabus Oriented
- (30) Teaching Grammar Skills
- (31) Teaching Grammar
- (32) Teaching Techniques of New Primary Maths
- (33) Conceptual Teaching in Science

- (34) مدات كي ادائڱي
- (35) معلم كے اوصاف
- (36) Kinds of Nouns
- (37) Importance of Maps
- (38) Model Lesson on “Classification of Organic Compounds”
- (39) اردو زبان كا ارتقا
- (40) اعجاز القرآن
- (41) Communication Through Activities
- (42) املا كو بهتر بنانے كے طريقے
- (43) Activity Based Learning (Science)
- (44) How to Enhance Vocabulary?
- (45) Teacher and Discipline are the two sides of the same coin.
- (46) Paper Folding an Art

f. **11th August 2016**

Topics

- (1) Activity Based Learning and Social Studies
- (2) Communicative Approach and Social Studies
- (3) Activity Based Learning and Social Studies
- (4) Communicative Approach and Social Studies
- (5) Social Studies in Action
- (6) Ten Concerns of Social Studies Teachers
- (7) Activity Based Learning and Social Studies
- (8) Conflict Management
- (9) Components of an Interesting Lecture
- (10) ايک معلم كي زندگي ميں ديانت داري كا كردار
- (11) روز مره زندگي ميں صبرو شکر كي اهميت
- (12) How to Use Smart Board for Teaching? **1st Session**
- (13) Activity Based Learning & Social Studies

g. **12th August 2016**

Topics

- (1) Social Studies in Action
- (2) Ten Concerns of Social Studies Teachers
- (3) Social Studies in Action
- (4) Ten Concerns of Social Studies Teachers
- (5) Different Roles of a Teacher
- (6) Instructional Techniques
- (7) Model Lesson on Reading Skills & Model Lesson on Map Reading
- (8) Model Lesson on How to Develop Interest in Theorems & Model Lesson on Labeling Diagrams
- (9) جماعت ميں اردو لكهائي كي مشق
- (10) Ten Concerns of Social Studies Teachers
- (11) How to Use Smart Board for Teaching? **2nd session**
- (12) How to Use Smart Board for Teaching? **2nd session**
- (13) Essential Pedagogy Skills.
- (14) Social Studies in Action
- (15) Ten Concerns of Social Studies Teachers
- (16) Ten Concerns of Social Studies Teachers

h. **13th August 2016**

Topics

- (1) Apollonius Theorem

11. Detail of Workshops Attended by Teachers Outside

Date	Topics	Duration	Sponsor	Participants
20-01-2016 Wednesday	“The High -Performing School”	4hrs.	AFAQ Falleti’s Hotel, 24-Egerton Road, Lahore	Ms Azra Khalid Principal GW TS Ms Shabana Aslam Vice Principal GW TS Ms Dilshad Khan Principal NW TS Ms Shazia Yousaf Principal JW TS Ms Humaira Ashfaq Principal KKS GW Ms Fareeha Usman Principal JT GW Ms Sobia Hamid Principal KJ GW Ms Wajeeha Waseem Principal KJ BW Ms Rukhsana Raza Headmistress GWA Ms Rakia Noreen COE Mr Ali Ahmad Principal BW TS Mr. Azam Chaudhary Principal JT GW Mr. Waseem Ahmad Vice Principal KKS BW
12-02-2016 Friday	Using Adjectives in the Language Class	2hrs.	SPELT Lahore School of Learning 5-H Gulberg III	Ms Sumaira Siddique - KKS GW Ms Ayesha Akram Ms Iram Bashir Ms Nabila Rauf Ms Fouzia Aslam
18-02-2016 Saturday	Teaching Effective Reading Strategies to ESL Learners)	2hrs.	SPELT Lahore School of Learning 5-H Gulberg III	Ms Humaira - Preschool TS Ms Nabeela Siddique - JW TS Ms Rozi Rasheed - GW TS Ms Ayesha Akbar Ms Sumaira Rafique - KKS GW Ms Touseef Akhter Mr Qazi Tahseen - BW TS Mr. Muhammad Shoaib - KKS BW Mr. Shahbaz Miraj Din
20-02-2016 Saturday	“Educational Leadership and Management Development”	3hrs.	University of Management & Technology	Ms Humaira Ishfaq - Principal KKS GW Ms Fareeha Usman - Principal JT GW
28-04-2016 Thursday	Math Buddies	4 hrs.	Paramount Awari Hotel (Khorshed Mahal Hall)	Mr. Khadim Hussain - HOM
14-05-2016 Saturday	“Butterfly and Friends Book Series according to “Common Core International Standards”	5hrs.	Hamdard Conference Hall, 143-Ghazi Alam Din Shaheed Road (Liton Road) Lahore.	Ms Shabana Faiz - NW TS Ms Nida Iram Ms Iram Iftikhar - KKS GW Ms Sadia Kausar Ms Lubna Khokhar Ms Zarka Iftikhar Ms Yasmin Ijaz - JT GW Ms Sobia Imtiaz Fizza Humayun - KJ Preschool Ms Arooj Saeed Ms Sumbal Bhatti
26-05-2016 Thursday	Reading — as an aid to writing	2hrs.	SPELT Lahore School of Learning 5-H Gulberg III	Ms Ayesha Akram KKS GW Ms Fouzia Aslam Mr. Rana Imran ul Haq KKS BW Muhammad Sohaib
28-05-2016 Saturday 29-05-2016 Sunday & 30-05-2016 Monday	UMT Instructional Skills (ISW)	3 days	University of Management Technology C-II Johar Town Lahore	Principal KKS GW Vice Principal GW TS
04-06-2016 Saturday	Usage of Interactive Board (Promethean)	2hrs.	143 C Model Town Lahore	Ms Arooj Abid JW TS Ms Shabana Alsam GW TS

				Ms Kanwal Ms Baneen Fatima KJ Preschool Ms Sadaf Irfan KJ GW Ms Nida Saeed KJ BW Mr. Noor-ul-Mustafa BW TS
30-07-2016 Saturday	Early Years Workshop	4hrs.	30-Baber Street, Main Boulevard, Garden Town, Lahore	Ms Dilshad Khan NW TS Ms Shaista Zulqurnain KJ Preschool Ms Yasmeen Ijaz JT GW
27-08-2016 Saturday	Love Learning Conference	8 ½ hrs.	Crystal Hall, Hotel Pearl Continental The Mall, Lahore	Ms Seher Javaid Qureshi KKS GW Ms Farrukh Shafiq Ms Shabnam Ishaq Ms Sarah Rizwan JT GW Ms Saima Iqbal Ms Maria Khurram Ms Munnaza Ahmed (Senior) Ms Sumera KJ BW Ms Noreen Mazhar Ms Nida Saeed Ms Saira Rehman Head SDC Ms Rakia Noreen COE Total 12
22-09-2016 Thursday	Classroom Language: Instructions	2hrs.	SPELT Lahore School of Learning 5-H Gulberg III	Ms.Javeria Sundus NW TS Ms. Atika Akram GW TS Ms. Amna Baig Ms Shazia Fahad KKS GW Ms Nabeela Rauf Ms. Ayesha Khan JT GW Ms Nadia Zia Ms. Maleeha Raza KJ GW Mr Ata-ur-Rehman BW TS Mr Ali Muhammad Mr. Dawood Faisal KKS BW
27-09-2016 Tuesday	Paramount Digital Kids and Digital Teens	3 ½ hrs.	Pearl Continental Lahore – Crystal Hall - A	Mr. Mohsin Mustafa
29-09-2016 Thursday	Reading Skills: Making Deductions	2hrs.	SPELT Lahore School of Learning 5-H Gulberg III	Ms.Samina Riaz - NW TS Ms Bushra Asim - JW TS Ms. Maria Salamat - GW TS Ms. Asma Sehar Ms. Ayesha Khan - JT GW Ms Nadia Zia Ms Amina Ijaz - KKS GW Ms Touseef Akhter Ms Rabia Ather Ms. Rehana Khan - KJ GW Mr Ata-ur-Rehman BW TS Mr. Tariq Mr. Shahbaz Miraj Din - KKS BW
22 nd & 23 rd October 2016 Saturday & Sunday	Oxford University Press Pearl Continental Hotel, Bhurban	2days.	Teachers Symposium Learning, Assessment & Digitization	Mr. Khadim Hussain-HOM
5 th and 6 th November 2016	32nd SPELT International Conference 2016 Theme: Expanding ELT Horizons	2days.	BLOOMFIELD HALL SCHOOL 114 Gulberg Road (Next to Sherpao Bridge), Lahore	Ms.Ambreen Arshad NW TS Ms.Wajeeha Khan Ms Nabila Rauf KKS GW Ms Iram Bashir Ms Sana Ishaq Mr Sheikh Usman Ahmad KKS BW Mr Muhammad Shoaib Mr. Atta -ur-Rhaman BW TS
19-11-2016 Saturday	AFAQ School Improvement Strategies	3hrs.	Al-Noor Banquet Halls 37, A-1 Main-Peco Road, Lahore	Ms Uzma Gillani Vice Principal KKS GW Ms Shabana Siddique Vice Principal JT GW Ms Rabia Manzoor Senior Teacher KJ GW Mr. Ahmed Mukhtar Vice Principal BW TS Mr. Waseem Ahmad Vice Principal KKS BW Mr

				Abid Sharif Vice Principal JT BW
24-11-2016 Thursday	SPELT Motivating at Risk Students	2hrs.	Lahore School of Learning 5-H Gulberg III	Ms.Saeeda Fatima - NW TS Ms.Arfa Ahmed Ms. Bareerah Aasim - JT GW Ms Fouzia Aslam - KKS GW Ms Sumaira Siddique Ms Humaira Siddique Mr. Atta-ur-Rehman - BW TS Mr. Qazi Tehseen Mr Rana Imran ul Haq - KKS BW
26-11-2016 Saturday	Oxford Series اُردو کا گلدستہ	7 hrs.	Children Library Complex 4- Shahra-e-Aiwani Tijarat, Lahore	Ms Muneeza Sohail - HOU Ms Rubina Awan - Urdu Coordinator JT GW
03-12-2016 Saturday	Excellence in English Communication	4hrs.	AFAQ Office 74- Peco Road, Lahore.	Mr. Irfan Butt - Principal KKS BW
07-12-2016 Wednesday	Oxford Reading Tree	4 ½ hrs	Oxford's Teachers Training Center, 17 – L – Mini Market Gulberg Lahore	Ms Shah Bano - English Coordinator JW TS Ms Nadia Zia - English Coordinator JT GW
10-12-2016 Saturday	Oxford New Syllabus Primary Math & New Syllabus Math (D-MATH) “Effective Teaching in Mathematics”	4 ½ hrs	Oxford's Teachers Training Center, 17 – L – Mini Market Gulberg Lahore	Ms Naheed Akram -Maths Coordinator JW TS Ms Tayyaba Mazhar - KJ Junior School Ms Jaweria Rizwan Mr. Azam Chaudhary - Principal JT BW Mr. Khadim Hussaini - HOM
17-12-2016 Saturday	UMT Tour to Lahore Libraries (LUMS Library, Quida-e-Azam Library & Punjab University Library)	7hrs.	University of Management & Technology	Mr. Athar Farooq - Head Librarians

Co-Curricular Activities

12. Our students have been participating in almost all the co-curricular activities organized by various schools and organizations. In pursuance of the School Policy to encourage students to take part in co-curricular activities, School organizes Inter-School Football Championship for boys, Inter School Basket Ball Championship for girls and Inter School English & Urdu Debates every year.

13. **Literary Activities** The School participated and won the following medals/positions in various competitions:

- Qirat Competition –SUPARCO.** Held on 20th October 2016.
(1) BW TS - 3rd Position in Qirat with translation
- Online Science Quiz Competition – HR Consultant Association.** Held on 12th February 2016.

	<u>KKS</u>	<u>KJ</u>
(a) Gold Medals	1	12
(b) Silver Medals	1	3
(c) Bronze Medals	1	1

- c. **Online English Quiz Competition – HR Consultant Association.** Girls School Khayaban-e-Jinnah participated, got 2nd Position and won Digital English Dictionary.
- d. **Art and Essay Writing Competition – HR Consultant Association.** Girls School Khayaban-e-Jinnah participated and won Gold Medal.
- e. **ALL PAKISTAN CEATS Mathematics Contest 2016**
 - (1) BW TS - 1st Position at Pakistan Level
 - (2) BW JT - 7th Position at Pakistan Level
5th Position at District Level

14. **Swimming.** The School participated and won the following medals/positions in various competitions:

- (a) **Pakistan Day School/College Age Group Swimming Competition.** Held on 19th March 2016 at Formen Christian College, Lahore.
 - (1) Gold Medals - 1
 - (2) Silver Medals - 7
 - (3) Bronze Medals - 6
- (b) **Punjab Inter District Age Group Swimming Championship.** Held on 4th June 2016 at Allama Iqbal Medical College, Lahore.
 - (1) Gold Medals - 5
 - (2) Silver Medals - 10
 - (3) Bronze Medals - 5
- (c) **Pakistan Independence Day Celebration Age Group Swimming Championship.** Held on 13th August 2016 at Formen Christian College, Lahore.
 - (a) Gold Medals - 3
 - (b) Silver Medals - 6
 - (c) Bronze Medals - 6

15. **Silver Jubilee Celebrations**

By the grace of Allah SWT, The Punjab School will attain, in March 2017, a covetable milestone of completing 25 years of its available services to the community. In order to commemorate this momentous and exhilarating achievement, a comprehensive plan is being formulated to solemnize the event in an exciting and inspiring manner. The details of the programme, once finalized, will be presented to the Governing Body in its forthcoming meeting.

16. **School Career Counselling Programme.** Having realized the need for meaningful counselling and guidance services for our students, School Career Counselling Department has been established for successful progression of students through counselling and training services. It is hoped that this programme will promote students' success through a focus on:

- a. Academic Achievement.
- b. Social Development.
- c. Emotional Stability and Regularity.
- d. Personality Growth and Consistency.
- e. Intellectual Management.
- f. Career Development.
- g. Core Values Development.

Syed Ihsan Ullah Waqas
Secretary General